



## **ILC Student Code of Conduct**

The Independent Learning Centre is committed to treating all students with respect and dignity. In return, students are required to show respect for the Independent Learning Centre.

### **Students will:**

- respect all ILC staff
- follow ILC rules and policies
- show respect for fellow students
- show respect for ILC property
- obey the law

## **Consequences for inappropriate conduct**

Students shall be withdrawn from a course(s) or have enrollment with the ILC terminated for:

- violation of the ILC Code of Conduct
- misuse of information technology
- violation of academic integrity

Violation of the ILC Code of Conduct may include:

- persistent opposition to ILC staff
- failure to obey ILC rules and abide by ILC policies
- willful destruction of ILC property, vandalism or theft
- conduct injurious to the moral tone of the school
- conduct injurious to the physical or mental well-being of others
- misuse of information technology
- violation of academic integrity

Misuse of Technology may include:

- unlawful or unauthorized entry, or attempt of such entry, into any network system
- attempt to gain unauthorized access to data
- creation and/or willful transmission of computer viruses or virus hoaxes
- transmitting threatening or obscene, hateful, racist, and/or discriminatory material
- creating or contributing to a situation where harm or damage occurs to others, or to data or equipment as a result of misuse

Violation of Academic Integrity may include:

- plagiarism (see below)
- cheating on an examination

- submitting false or fraudulent assignments or credentials
- falsifying records, transcripts, or other academic documents
- improperly obtaining, or unauthorized possession of, an examination paper prior to the date and time for writing such an examination
- impersonating a candidate at an examination, or availing oneself, or attempting to avail oneself, of such impersonation
- aiding or abetting another person in academic dishonesty

Plagiarism is the submission of the work of another person, without giving credit to the original author, and representing the work as one's own. It is a violation of Academic Integrity and includes, but is not limited to, the following forms:

- copying from another student, or making information available to other students, knowing that this is to be submitted as the borrower's own work
- use of unauthorized material
- using direct quotations or large sections of paraphrased material without acknowledgement
- submitting an essay written in whole or in part by someone else as one's own
- submitting an essay copied in whole or in part from the Internet and submitted as one's own
- preparing an essay or assignment on behalf of another student
- copying an essay or assignment, or allowing one's essay or assignment to be copied by someone else
- the buying or selling of assignments
- submitting work from one course as work in another course
- copying of course content into unit submissions